

# OVERHEAD RIGGING LABOR

**SASE National Conference and Career Fair**

**G196691022**

Georgia World Congress Center | Atlanta, GA

October 6 - 8, 2022

## ONLINE & DISCOUNT DEADLINE:\* FRIDAY, SEPTEMBER 16, 2022

\* Order with complete Method of Payment must be received before Discount Deadline date to receive discounted pricing.

Only Shepard Exposition Services may operate machinery. Exhibitors and their EACs may not utilize, operate, or be inside equipment.

Additional charges may be applied by Shepard due to regulations at the facility, ensuring structural integrity of sign, weight limits, union jurisdictions, facility contracts, and in house providers. Including but not limited to: spanner truss for load points, additional labor for power and/or lighting specifics, additional materials, facility pick point ceiling fees, facility and/or in house exclusive labor charges, etc. Please note: Per riggers jurisdiction, a rigging crew (up to 3 riggers) may require a 4-hour minimum to install any hanging sign, truss and/or motors, or structures requiring hoisting. Rates are per lift and crew per hour.

### Labor Hours

**Straight Time (ST):** Monday - Friday | 8:00AM - 5:00PM

**Overtime (OT):** Monday - Friday | 6:00AM - 8:00AM and 5:00PM - Midnight.

Saturdays and Sundays 6:00AM - Midnight.

**Double Time (DT):** All hours between Midnight and 6AM. Holidays.

**Holidays:** NY Eve, NY Day, ML King Day, Easter, Memorial Day, 4th of July, Labor Day, Thanksgiving, Christmas Eve, Christmas Day.

### Step 1. Tell us about your hanging sign.

**TYPE:**  Cloth  Wood  Truss  Metal

Other: \_\_\_\_\_

**SHAPE:**  Circle  Square  Triangle  Rectangle

Other: \_\_\_\_\_

### Step 2. Order assembly/disassembly labor.

Shepard Certified Riggers are required to assemble all hanging signs to ensure structural integrity.

SIGN ASSEMBLY LABOR - EXHIBITOR SUPERVISED						
CODE	ITEM	EST. LABOR HOURS	ONLINE	DISCOUNT	REGULAR	TOTAL
69150	ST		\$121.31	\$139.50	\$156.25	
69151	OT		\$182.00	\$209.30	\$234.40	
69152	DT		\$242.63	\$279.00	\$312.50	

SIGN ASSEMBLY LABOR - SHEPARD SUPERVISED						
CODE	ITEM	EST. LABOR HOURS	ONLINE	DISCOUNT	REGULAR	TOTAL
69190	ST		\$157.71	\$181.35	\$203.10	
69191	OT		\$236.60	\$272.10	\$304.75	
69192	DT		\$315.41	\$362.70	\$406.20	

DATE OF ASSEMBLY: \_\_\_\_\_ START TIME: \_\_\_\_\_

HOW MANY LABORERS WILL YOU REQUIRE?: \_\_\_\_\_

Should hanging sign or supervision not be present at time the crew arrives a 1 Hour Crew Minimum charge will be applied.

SIGN DISASSEMBLY LABOR - EXHIBITOR SUPERVISED						
CODE	ITEM	EST. LABOR HOURS	ONLINE	DISCOUNT	REGULAR	TOTAL
69153	ST		\$121.31	\$139.50	\$156.25	
69154	OT		\$182.00	\$209.30	\$234.40	
69155	DT		\$242.63	\$279.00	\$312.50	

### ORDERS PLACED AND DIAGRAMS SUBMITTED WITHIN 30 DAYS OF MOVE IN ARE SUBJECT TO ADDITIONAL LATE FEES.

Submission of this form indicates you read and accept the Payment Policy and Terms & Conditions. Cancellations must be received in writing within 48 hours of 1st day of exhibitor move in. Equipment cancellations must be made in writing within 14 days of exhibitor move in.

COMPANY NAME: \_\_\_\_\_ BOOTH NUMBER: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_



Email completed form to: [orders@shepardes.com](mailto:orders@shepardes.com)

SIGN DISASSEMBLY LABOR - SHEPARD SUPERVISED						
CODE	ITEM	EST. LABOR HOURS	ONLINE	DISCOUNT	REGULAR	TOTAL
69193	ST		\$157.71	\$181.35	\$203.10	
69194	OT		\$236.60	\$272.10	\$304.75	
69195	DT		\$315.41	\$362.70	\$406.20	

DATE OF ASSEMBLY: \_\_\_\_\_ START TIME: \_\_\_\_\_

HOW MANY LABORERS WILL YOU REQUIRE?: \_\_\_\_\_

Should hanging sign or supervision not be present at time the crew arrives a 1 Hour Crew Minimum charge will be applied.

### Step 3. Order overhead rigging crew.

Rates are per lift and crew (up to 3 riggers) per hour. One hour minimum per lift/crew - lift/crew thereafter is charged in 1/2 increments. Should hanging sign or supervision not be present at time the crew arrives a 1 Hour Crew Minimum charge will be applied.

OVERHEAD RIGGING INSTALLATION & IN BOOTH SCISSOR LIFTS						
CODE	ITEM	EST. LABOR HOURS	ONLINE	DISCOUNT	REGULAR	TOTAL
69156	Lift		\$664.70	\$764.40	\$856.15	
68120	Scissor Lift Install		\$664.70	\$764.40	\$856.15	

OVERHEAD RIGGING REMOVAL & IN BOOTH SCISSOR LIFTS						
CODE	ITEM	EST. LABOR HOURS	ONLINE	DISCOUNT	REGULAR	TOTAL
69157	Lift		\$664.70	\$764.40	\$856.15	
68121	Scissor Lift Install		\$664.70	\$764.40	\$856.15	

DATE OF INSTALL: \_\_\_\_\_ START TIME: \_\_\_\_\_

DATE OF REMOVAL: \_\_\_\_\_ START TIME: \_\_\_\_\_

<b>TOTAL ESTIMATE</b>	\$ _____
<b>TAX</b> (All tax rates are subject to change)	8.50%
<b>AMOUNT DUE</b>	\$ _____

# OVERHEAD RIGGING EQUIPMENT

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**ONLINE & DISCOUNT DEADLINE:\* THURSDAY, SEPTEMBER 8, 2022**

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Charges will apply for additional supplies required to ensure structural integrity of overhead sign.

## Truss\*\*

CODE	ITEM	QTY	ONLINE	DISCOUNT	REGULAR	TOTAL
6909415	12" Silver Box Truss (Per Ft.)		\$24.05	\$27.65	\$30.95	
6909406	12" Black Box Truss (Per Ft.)		\$24.05	\$27.65	\$30.95	
69038	12" Silver Corner Block		\$90.15	\$103.65	\$116.10	
6903806	12" Black Corner Block		\$90.15	\$103.65	\$116.10	
70067	Design Fee (Hourly)		\$150.25	\$172.80	\$193.55	

\*\* If you are ordering truss, you also need to order motors!

## Truss Details

QTY: \_\_\_\_\_ SIZE: \_\_\_\_\_

## Motors

CODE	ITEM	QTY	ONLINE	DISCOUNT	REGULAR	TOTAL
69017	One Ton Hoist/Chain Motor		\$510.90	\$587.55	\$658.05	
69016	Half Ton Hoist/Chain Motor		\$450.80	\$518.40	\$580.60	
69019	Rotating Motor 500 LB Limit		\$480.80	\$552.90	\$619.25	
69020	Rotating Motor 200 LB Limit		\$270.45	\$311.00	\$348.30	

Rotate Clockwise (right)     Rotate Counterclockwise (left)

TOTAL ESTIMATE	\$ _____
TAX (All tax rates are subject to change)	8.50%
<b>AMOUNT DUE</b>	<b>\$ _____</b>

## Include the following items with your Truss and Motor Order:

- Hanging Sign Instructions  
 Sign/Hanging Diagram  
 Placement Grid  
 Overhead Rigging Labor Order

**ORDERS PLACED AND DIAGRAMS SUBMITTED WITHIN 30 DAYS OF MOVE IN ARE SUBJECT TO ADDITIONAL LATE FEES.**

Submission of this form indicates you read and accept the Payment Policy and Terms & Conditions. No refunds or exchanges once item has been delivered to your booth. Labor Cancellations must be received in writing within 48 hours of 1st day of exhibitor move in. Equipment cancellations must be made in writing within 14 days of exhibitor move in.

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